

STATUS 18-_ TRAINING

A. Definition: These statuses are for cases which have training as the most significant service called for on the IPE.

Status 18-1 - Training in a workshop/facility

Status 18-2 - Customized Training

Status 18-3 - Vocational/Technical Training

Status 18-4 - Academic Training

Status 18-5 - Correspondence Training

Status 18-6 - Supported Employment

Status 18-7 - Other types of training not covered above (including non-supported employment job coaching and TAP)

B. Scope of Services: Training means all of the types listed above, designed to assist the individual prepare for a job.

C. Agency Expectations:

1. The counselor will determine to their satisfaction that the individual has the capability to complete the training identified and work in that field of employment, and communicate that assessment to the client.
2. IPE - The Individual Plan for Employment should detail the indicators that demonstrate that the client has the ability to complete the training and the need to search for all comparable services and benefits. The need for any accommodations must be spelled out.
3. R-413 - Report on the progress that has been made toward completing the training part of the plan and list the next steps to be taken. Those headings may be used but are not required.
4. The agency representative must identify for the client when there is a lack of satisfactory progress and what actions should be taken to improve performance as well as possible consequences of failure to progress.
5. Plan Reviews may be completed by agency representatives. They must be completed at a minimum annually.
6. Plan Amendments must be approved by the Counselor and are done when substantial changes to the IPE are necessary.

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Iowa
**Vocational
Rehabilitation**
Services